

EC PROPOSALS TO REVISE THE ANS BYLAWS (2015)

BRIEF OVERVIEW

Explained briefly, aside from the proposals to correct the structure, layout, and/or grammar of the current bylaws, the main changes proposed were proposed to accomplish three important goals: 1.) to make the duties allocated to the ANS officers more equitable; 2.) to substantially reduce the **8 year time-commitment** currently required in the presidential progression from Second Vice President (2 years), First Vice President (2 years), President (2 years), and Past President (2 years); and 3.) to increase the number of people who are invited to serve as a voting member of the Executive Council.

For your convenience, the proposals made and approved can be found in the table below. In addition to the original wording of the current bylaws, the table contains the proposed alterations which have been approved by the Executive Council. The alterations fell into two categories: 1.) deleting text (marked through with a single horizontal line); and 2.) adding in text (marked in green).

Proposals for Revisions of the ANS Bylaws which were passed with by the ANS Executive Council

Nr.	Proposal Made	Original Wording of the Relevant By-laws	Proposed Alteration Approved by the Executive Council
1	<p>Proposal to ensure that the duties involved in organizing the ANS annual conference are equitably and formally shared by the ANS President and ANS Vice President. To accomplish this task, changes were made to the original text in three places: 1.) the description of duties allocated to the (First) Vice President as outlined in Art III ; 2.) the description of the duties allocated to the President as outlined in Art III; and 3.) the description of the annual meeting as provided in Art V Sec 1.</p>	<p>Art III Sec. 1b The First Vice-President shall serve as Program Chair for the Society's Annual Meeting as outlined in Article V of these Bylaws. The First Vice-President may request that the President appoint such ad hoc committees as are needed to assist in organizing and presenting the program. This responsibility includes solicitation and selection of papers, organization of the program, and communication with participants and other officers.</p> <p>Art III Sec. 1a (1)</p>	<p>The First Vice-President shall serve as Program Co-Chair for the Society's Annual Meeting as outlined in Article V of these Bylaws. The First Vice-President may request that the President appoint such ad hoc committees as are needed to assist in organizing and presenting the program. This responsibility includes solicitation and selection of papers, organization of the program, and communication with participants and other officers.</p> <p style="background-color: #90ee90;">Art III, Section 1a (4) As outlined in Article V of the Bylaws, the President shall serve as Program Co-Chair along with the Vice-President for the Society's Annual Meeting. The President may appoint such ad hoc committees as are needed to assist in organizing and presenting the program. This shared responsibility includes solicitation and selection of papers, organization of the program, and communication with participants and other officers.</p>
		<u>Art V Sec 1. Annual Meeting</u>	<u>Art V Sec 1. Annual Meeting</u>

		<p>The First Vice-President, as Program Chair, shall organize an Annual Meeting at a time and place designated by the Executive Council. This meeting shall consist of forums for the presentation of scholarly papers, a meeting of the Executive Council, meetings of members of the Society's Interest Groups, and a Business Meeting of the members. The Program Chair shall solicit proposals for presentations by advertising the meeting as widely as possible and then shall chair a committee that will evaluate proposals and select a sufficient number of papers to provide an appropriate program.</p>	<p>The President and First Vice-President, as Program Co-Chairs, shall organize an Annual Meeting at a time and place designated by the Executive Council. This meeting shall consist of forums for the presentation of scholarly papers, a meeting of the Executive Council, meetings of members of the Society's Interest Groups, and a Business Meeting of the members. The Program Co-Chair shall solicit proposals for presentations by advertising the meeting as widely as possible and then shall chair a committee that will evaluate proposals and select a sufficient number of papers to provide an appropriate program.</p>
2	<p>Proposal to de-couple the two offices currently known as ANS First Vice President and Second Vice President as stipulated in Art III, Sec 1c.</p>	<p>A Second Vice President shall be elected in even years and shall serve for two years or until a new Second Vice President is elected. The Second Vice President shall stand for election as First Vice President following his/her term as Second Vice President.</p>	<p>A Second Vice President Allied Conference Coordinator shall be elected in even years and shall serve for two years or until a new Second Vice President Allied Conference Coordinator is elected. The Second Vice President Allied Conference Coordinator shall may stand for election as First Vice President following his/her term as Second Vice President Allied Conference Coordinator.</p>
3	<p>Proposal to change the title of ANS First Vice President to ANS Vice President.</p>		<p>The EC voted to have the new name ANS Vice President replace all instances in which the term ANS First Vice President appeared.</p>
4	<p>Proposal to alter the name of the Second Vice President to Allied Conference Coordinator.</p>		<p>The EC voted to have the new name Allied Conference Coordinator replace all instances in which the term Second Vice President appeared.</p>
5	<p>Proposal to alter the wording of Art III, Sec 1 a (2) such that the power of the President to sign financially and /or legally binding contracts is limited by the pre-approval of the EC.</p>	<p>Section 1a (2) The President may sign alone or with any other officer or agent of the Society authorized by the Executive Council, any deeds, mortgages, bonds, contracts, or other instruments which the Council has authorized to be executed, except in cases where the Council has expressly delegated the signing and execution thereof otherwise.</p>	<p>Section 1a (2) The President may only sign alone or with any other officer or agent of the Society authorized by the Executive Council, any deeds, mortgages, bonds, contracts, or other instruments which the Council has first authorized to be executed. The except in cases where the Council may also delegate the signing and execution thereof otherwise of</p>

			such instruments.
6	Proposal to alter the wording of Art III, Sec 1a) from “the immediate Past President shall serve for two years as a voting member of the Executive Council” to “the immediate Past President may serve for two years as a voting member of the Executive Council” to reduce the current 8 year commitment.	Section 1a (1) The President shall preside at meetings of the Society and of the Executive Council [...]. After his/her two-year term in office, the immediate past President shall serve for two years as a voting member of the Executive Council.	Section 1a (1) The President shall preside at meetings of the Society and of the Executive Council [...]. After his/her two-year term in office, the immediate past President shall may serve for two years as a voting member of the Executive Council.
7	Proposal to ratify the position and suggested duties of an Information Officer	As this position is new, the old Bylaws do not contain a description for this officer. This position was approved on a trial basis during the 2015 meeting of the EC. The description of this position would appear under Art III, Sec. 1 d.	<p>d. An Information Officer shall be elected in even years and shall serve for a term of one to five years or until such time that a new Information Officer is elected. The Information Officer may stand for re-election after his/her term in office expires.</p> <p>(1) The Information Officer shall be the custodian of the Society’s internet website. This duty entails maintaining the ANS webpages; posting public announcements for Society events such as the elections for Name of the Year, Best Article in Names, and the Emerging Scholar Award; adding newly discovered resources to either the base page or through the “News” features; posting all ANS calls for papers for both the Society’s annual conference as well as any Allied Conferences; maintaining the ANS social media sites; processing emails sent to Society via the website; coordinating with the Executive Council approved website developer for any necessary website maintenance.</p> <p>(2)The Information Officer shall prepare for the Executive Council and for the Annual Business Meeting a preliminary report on the yearly activity of the website and make suggestions for any maintenance or restructuring needed to upgrade and improve the website and its services.</p> <p>(3)The Information Officer shall</p>

			publicize the Treasurer's end of the year fiscal report.
8	Proposal to include the position and duties of Membership Officer	As this position is new, the old Bylaws do not contain a description for this officer. This position was approved on a trial basis during the 2015 meeting of the EC. The description of this position would appear under Art III, Sec. 1 e.	<p>e. A Membership Officer shall be elected in even years and shall serve for a term of two years or until such time that a new Membership Officer is elected. The Membership Officer may stand for re-election after his/her term in office expires.</p> <p>(1)The Membership Officer will maintain a computerized database of Society members, both present and past, in conjunction with the publisher of the Journal. The Membership Officer shall provide the Treasurer a current mailing list of all current and institutional members of the Society. This mailing list is to be provided as close as possible to, but not after, December 20th of each year so that the financials are in concert with the membership rolls.</p> <p>(2) The Membership Officer shall work in tandem with the marketing staff of the Journal publisher, Society Journal Editor, President, Vice-President, and Information Officer to develop strategies to increase ANS membership.</p> <p>(3)The Membership Officer shall work in tandem with the President, Vice President, and Allied Conference Coordinator to develop Society events which will attract new members.</p> <p>(4) The Membership Officer shall work in tandem with the Journal Editor and Editorial Board to develop new projects to attract new subscribers to the Society Journal.</p> <p>(5) The Membership Officer shall work in tandem with the President and Information Officer to develop and maintain the Society website and presence in social media to attract new members.</p>

			<p>(6) The Membership Officer shall conduct a survey of lapsed members in even years to determine the reason(s) for their departure from the Society. This survey may be conducted through multiple media (i.e. letters, emails, telephone).</p> <p>(7) The Membership Officer shall conduct a survey of current members in odd years to determine what services they would like to see added, changed, and/or improved.</p> <p>(8) The Membership Officer shall provide an oral and written report on not only the total number of members, but also the sub-totals for each membership category. This report shall be given to the Executive Council and the Annual Business Meeting by the 15th of December of each calendar year. This report shall be sent to the ANS Secretary for preparation of a summary report to be published in the Secretary's newsletter and on the Society website.</p>
9	<p>Proposal that the Secretary is no longer responsible for compiling a membership roster as was stipulated in Art III, Sect 1f (2) and (3). The EC voted to have these duties transferred to the proposed Membership Officer.</p>	<p>Art III, Sect 1f(2) The Secretary shall keep a register of the postal addresses of each member and, in cooperation with the Treasurer, shall monitor the membership status of each member. The Secretary shall send membership renewal reminders for the following years to members in all categories except Honorary Members at some time during the last quarter of each year.</p> <p>Art III, Sect 1f(3) The Secretary shall prepare for the Executive Council and for the Annual Business Meeting a preliminary report of the number of members in each membership category as of December 15 and shall update the list a summary report on ANS membership at the end of the fiscal year for publication in the next issue of the ANS Bulletin.</p>	<p>Art III, Sect 1f(2) The Secretary shall keep a register of the postal addresses of each member and, in cooperation with the Treasurer, shall monitor the membership status of each member. The Secretary shall send membership renewal reminders for the following years to members in all categories except Honorary Members at some time during the last quarter of each year.</p> <p>Art III, Sect 1f(3) The Secretary shall prepare for the Executive Council and for the Annual Business Meeting a preliminary report of the number of members in each membership category as of December 15 and shall update the list a summary report on ANS membership at the end of the each fiscal year for publication in the next issue of the ANS Bulletin. ANS newsletter and website.</p>

10	Proposal that the Secretary is no longer obligated to send a notice of nominations to the membership by September 15 th but will be required to “attempt to” send a notice of the nominations to the membership [...] no later than September 15th” (Art IV, Sec. 1c)	Art IV, Sect. 1b The Secretary shall send a notice of the nominations to the membership in a regular or special mailing no later than September 15.	Art IV, Sect. 1b The Secretary shall attempt to send a notice of the nominations to the membership in a regular or special mailing no later than September 15.
11	Proposal to correct Art III, Sec 1 d (3) such that the officer held responsible for making the end of the year fiscal report is not the ANS Secretary but the Treasurer.	Art III, Sec 1 d (3) The Information Officer shall publicize the Secretary’s end of the year fiscal report.	Art III, Sec 1 d (3) The Information Officer shall publicize the Secretary’s Treasurer’s end of the year fiscal report.
12	Proposal to alter Art VI Sec. 1 (h) such that the now obsolete mandate that the Secretary and Treasurer jointly provide mailing lists to the Journal Editor be stricken.	Art VI Sec. 1 (h) The Secretary and the Treasurer, jointly, shall provide updated mailing lists for the Editors to use in each mailing of issues of <i>Names</i> .	Art VI Sec. 1 (h) The Secretary and the Treasurer, jointly, shall provide updated mailing lists for the Editors to use in each mailing of issues of <i>Names</i>.
13	Proposal to add the category of “Lifetime Member” to Art. II, Sec. 2. Categories of Membership	The Society shall offer the following categories of membership. Dues are adjusted for geographical regions and reflect domestic and international postal rates. Specific information on dues and membership is available on the website of the publisher of the Society’s journal. Regular Member Student Member Retired Member Institutional Member Honorary Member	The Society shall offer the following categories of membership. Dues are adjusted for geographical regions and reflect domestic and international postal rates. Specific information on dues and membership is available on the website of the publisher of the Society’s journal. Regular Member Student Member Retired Member Institutional Member Honorary Member Lifetime Member
14	Proposal to specify the privileges given to each of the different membership categories listed in Art II, Sec. 3a & c.	3a. Privileges of Membership Members in all categories who have paid dues for the current year shall receive the Society’s scholarly and occasional publications and notices of meetings and events sponsored or co-sponsored by the Society.	3a. Regular, Student, and Retired members who have paid dues for the current year shall receive the Society's scholarly and occasional publications and notices of meetings and events sponsored or co-sponsored by the Society. 3c. Honorary and Lifetime members are not required to pay dues but shall still receive membership privileges.
15	Proposal to no longer	Art VII Sec 2: For each Annual	For each Annual Meeting, the

	require Annual Conference to organize lunches for the Special Interest Groups are directed in Art VII, Sec. 2a	Meeting, the Program Chair shall schedule a time and place when the Society's members with common interests may meet. There shall be four Interest Groups: Place Names, Personal Names; Literary Names; Commercial Names.	Program Chair shall schedule a time and place when the Society's members with common interests may meet. There shall be four Interest Groups: Place Names, Personal Names; Literary Names; Commercial Names.
16	Proposal to formally allow EC elections to be conducted online through e-ballots as stipulated in Art IV Sec 3	Art IV Sec 3: [...] the Executive Council, shall appoint a Committee of Tellers consisting of at least two members who are not on the ballot and who are able to meet with each other in person. The Tellers and shall designate one of them as the Chair to whom the results of the election shall mail their ballots. c.The Secretary shall send an election ballot to each member in good standing no later than November 1, the deadline for receipt of ballots being December 1. Ballots shall be prepared and mailed in accordance with the two-envelope procedure prescribed in <i>Robert's Rules of Order</i> for ensuring secrecy of members' votes.	Art IV Sec 3: [...] the Executive Council, shall appoint a Committee of Tellers consisting of at least two members who are not on the ballot and who are able to meet with each other either in person or via electronic means. The Tellers and shall designate one of them as the Chair to whom the results of the election shall be sent. voters shall mail their ballots. The vote may be by mail or electronic means. a.The Secretary shall either email an electronic ballot or send an election ballot to each member in good standing no later than November 1, the deadline for receipt of ballots being December 1. Mail-in Ballots shall be prepared and mailed in accordance with the two-envelope procedure prescribed in <i>Robert's Rules of Order</i> for ensuring secrecy of members' votes.

DESCRIPTION OF THE DELIBERATION PROCESS

After several months of discussion, in accordance with the ANS Bylaws (Article II, Section 2c (3)), each member of the EC was sent a formal e-ballot. One member of the EC “declined to complete the ballot”; and another member did not vote by the specified deadline. Despite this fact, the pre-requisite quorum was reached and the tabulations for the EC vote are therefore valid, as stipulated in the ANS Bylaws (Article III, Section 2, c(2)). Furthermore, of the proposals made, the vast majority (86%) were passed with a unanimous or near unanimous vote of the EC members. Interested ANS members may contact the ANS President (mavi.yaz@web.de) to receive a detailed statistical report on this deliberation process associated with these proposals. The President would like to take this opportunity to formally thank all of the members of the EC for the time they invested in helping to draft, revise, discuss, review, and vote upon the various proposals which were put before the Board this year.